2006 - 2007

STUDENT ORGANIZATION REGISTRATION FORM

Instructions: Fill out this form completely. **All information is required.** Return this form to the Office of Student Activities and Services (OSAS), Ground Floor, K-State Student Union. Questions? Please call 532-6541.

Please Fill Out Both Sides

NAME OF ORGANIZATION (as it appears in your constitution):

Tau Beta Pi

Is this a new campus organization? No

Please assign our organization a mailbox in the Office of Student Activities and Services: Yes_____ No ✓

Organization E-Mail Address (e.g., sga@ksu.edu) _____

Organization Web Site Address http://www.engg.ksu.edu/TBP/

Membership

Number of Members in the organization (this is required): 80 (Do not include your advisor)

Number of Students 80 Number of Faculty/Staff 0 Number of Community Members 0

**These numbers should reflect actual voting members of your organization and should not include your organization's advisors.

President of Organization: (Notify the OSAS *immediately* of any changes during the year.)

Name Maggie Lock

Address [redacted]

Email: [redacted] Phone Number [redacted]

I, the undersigned Primary Officer, on behalf of the organization and with its authority, affirm that it is in compliance, and will continue to operate in compliance with all requirements for a registered student organization. In addition, I affirm that all information given regarding the organization is true and correct.

Signature of Primary Officer [redacted] **Date** 9/5/06

Full Time Faculty/Staff Advisor: (Notify the OSAS *immediately* of any changes during the year).

Nam[redacted] E-Mail [redacted]

Department College of Engineering Campus Phone [redacted]

Building & Room Number 1042 RATHBONE

I, the undersigned Advisor, understand the requirements for registration and agree to serve as Advisor for the upcoming year. In addition, I understand that as the Advisor I will be cognizant of all organizational activities, aware of financial status and understand and enforce all University policies and procedu[redacted]

Signature of Adv [redacted] **Date** 9/5/06

Fall Activities Carnival

_____Please check here if your organization would like a table at the Union Expo (Activities Carnival) on Thursday, August 24, 2006. There will be NO electricity connections and only wirless internet will be provided for the carnival. The tables are on a first come first served basis.

Officers: (Notify the OSAS immediately of any changes in officers during the year).

Please list all officers for your organization. If more space is needed please attach an additional sheet. For Student Organizations (80% or more student membership) all officers must be K-State students. For University/Community Organizations (50-80% student membership) K-State students must be at least half of the officers for the organization.

Officer	Name	Phone Number	Email
President	Maggie Lock	[redacted]	
Treasurer	Cody Jorgensen		
Vice President	Ryan White		
Corresponding Secretary	Meagan Miller		
Recording Secretary	Clare Seip		
Cataloger	Megan Smith		
Editor	Betsy Voigt		
Webmaster	Dan Mahoney		

KSU Notice of Nondiscrimination: Kansas State University is committed to a policy of nondiscrimination on the basis of sex, national origin, disability, religion, age, sexual orientation, or other non-merit reasons, in admission, educational programs or activities, and employment (including employment of disabled veterans and veterans of the Vietnam Era), all as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries, including those concerning Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, has been delegated to Jane D. Rowlett, Ph.D., Director of Unclassified Affairs and University Compliance, 111 Anderson Hall, Kansas State University, Manhattan, KS 66506-0124, (785) 532-4392.

All fraternal and campus related organizations will follow this policy in the selection of their members, except the prohibition against sex discrimination shall not apply to social fraternities or sororities which are excluded from the application of Title IX of the Educational Amendments of 1972.

Regents Policy on Student Organizations and Activities: The established policy of the Board of Regents of the State of Kansas prohibits discrimination on the basis of age, race, color, religion, sex, marital status, national origin, physical handicap or disability, status as a Vietnam Era Veteran, sexual orientation or other factors which cannot be lawfully considered, within the institutions under its jurisdiction. All fraternal and campus-related organizations shall follow this policy in the selection of their members, except the prohibition against sex discrimination shall not apply to social fraternities or sororities which are excluded from the application of Title IX of the Education Amendments of 1972.

The right of organizations to establish standards for membership is acknowledged, provided that all students are afforded equal opportunity to meet those standards. Just as all students have the right to choose those with whom they would associate on the campus, an organization shall have the right to select its members subject to these principles. Nothing in this policy shall be interpreted as imposing a requirement which would violate the principle of selection on the basis of individual merit.

The responsibility for compliance with this policy lies with each organization. In discharge of this responsibility, each organization shall acknowledge its understanding of this policy. Such acknowledgement shall assure that there exist no restrictions on membership, either local or national, which violate this policy.

Registration Compliance Statement:
To register or maintain registration, the organization must agree to the following regulations:
1. Abide by the established policies of the University, Board of Regents, and the State of Kansas prohibiting discrimination in membership.
2. Abide by all University policies, campus regulations, federal, state, and local laws.
3. Maintain at least five members.
4. Membership must consist of at least 50% students for University Community status.
5. Maintain an advisor who is a full-time member of the KSU faculty, staff, or administration.
6. Maintain a current copy of the organization's constitution on file in the OSAS.
7. Maintain a current listing of officers on file in the OSAS.

Requirements for organizations seeking recognition from the OSAS or to maintain registration are not limited to those listed above. Noncompliance with any of these requirements is adequate grounds for revocation of registration.

For Office Use Only

Date Submitted: 9-11-06 Received by: AJM

K-STATE ENGINEERING

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Manhattan, Kansas 66506-5201
(785) 532-5590
FAX: 785-532-7810
rhayter@ksu.edu

memorandum

9/26/2006

Upon receipt of the Tau Beta Pi Constitution and Bylaws, please contact Kim Jackson [redacted] in University Facilities Scheduling to notify her that the organization is now registered with the university.

Thank you.

[redacted]

Richard B. Hayter, Faculty Advisor

Richard B. Hayter
Associate Dean of Engineering
for External Affairs